

UVic Mitacs-Accelerate Internships and Mitacs-Elevate Fellowships: Program Terms and Non-Disclosure Agreements

This package includes the following:

- Information about the Mitacs-Accelerate internship and Mitacs-Elevate fellowship programs; and
- Standard Terms and Conditions for these programs at the University of Victoria.

If a Non-Disclosure Agreement is required for a Mitacs-Accelerate or Mitacs-Elevate project, please contact the Research Funding Assistant at the UVic Office of Research Services (resprog2@uvic.ca) for a copy of the NDA template developed for use with these programs.

In order to process a Mitacs Internship or Fellowship, interns should print off and complete the **Acknowledgement and Agreement to Accept Standard Terms** available on the UVic Office of Research Services website at <http://www.uvic.ca/research/conduct/funding/externalgrants/index.php> and submit this form, together with the completed Mitacs application form and a standard UVic Research Application Summary Form (<http://www.uvic.ca/research/conduct/forms/index.php>), to the UVic Office of Research Services, Administrative Services Building, room B202.

In the event that company ownership of intellectual property is not appropriate for a particular internship, please contact resprog2@uvic.ca.

STANDARD TERMS FOR GRADUATE STUDENT & POST DOCTORAL EDUCATIONAL PROJECTS AT THE UNIVERSITY OF VICTORIA (“UVic”) FUNDED THROUGH THE MITACS-ACCELERATE INTERNSHIP PROGRAM (“MITACS-ACCELERATE”) & THE MITACS-ELEVATE FELLOWSHIP PROGRAM (“MITACS-ELEVATE”) AS ADMISTERED BY MITACS (the “Terms”)

Definitions

In the Mitacs Accelerate and Mitacs Elevate program overviews below, and in the Standard Terms and Conditions that follow:

- “Intern” means the graduate student or post doctoral fellow (“PDF”) participating in Mitacs Accelerate or Mitacs Elevate.
- “Academic Supervisor” means the academic supervisor of an Intern.
- “Sponsor” means the sponsoring organization(s) participating in Mitacs Accelerate or Mitacs Elevate.
- “Project” means the activities undertaken pursuant to the Mitacs Accelerate/Elevate internship/fellowship.
- UVic, the Intern or PDF, the Sponsor and the Academic Supervisor are each individually referred to as a “Party”, and collectively as the “Parties”.

Other capitalized terms are defined as set out below.

Program Overview – Mitacs Accelerate:

Mitacs Accelerate is a research-based internship program used to support research involving Interns, their Academic Supervisors, and a Sponsor.

Each Project is a minimum of four months in duration, and involves the Intern undertaking a work plan which has the potential to lead to, or supplement the Intern’s thesis in the case of a graduate student or to further the research program of a PDF. During the course of the Project, the Intern remains a student/PDF of UVic, spending approximately 50% of his/her time on site with the Sponsor.

The Sponsor will provide the industrial contribution for the project, at least \$6,000 per cluster internships or \$7,500 per standard internship, in funding to Mitacs. Mitacs in turn will contribute matching funds, and the entire grant of either \$13,333 or \$15,000 (per cluster or standard internships, respectively) will thereafter be paid to UVic in the form of a research grant. Under the program, at least \$10,000 is paid as a stipend to the Intern per internship. The remaining funds are used to support the direct costs of research related to the internship – for example, travel, accommodation, equipment and materials.

The Intern does not become an employee of the Sponsor and will not sign any agreements with the Sponsor. Where it is necessary for an Intern to access information proprietary or confidential to the Sponsor, the Intern and the Sponsor will execute UVic’s standard, reciprocal non-disclosure agreement developed for use in Mitacs Accelerate and Elevate internships, available online at <https://www.uvic.ca/research/assets/docs/ors/forms/MITACSdocs/MITACS%20Confidentiality%20Agreement%20Template.doc> or from the Research Funding Assistant at the UVic Office of Research Services (resprog2@uvic.ca).

Intellectual property arising from the Project will be owned by the Sponsor in accordance with the terms set out below, but the Sponsor's interest will be subject to certain limitations reflecting the requirements of the Accelerate internship and UVic policies, intended to foster academic research and growth. UVic assumes no risk associated with the use by the Sponsor of the research produced by the Intern; this is reflected in provisions below relating to Warranties, Disclaimers and Indemnification.

UVic does not have the resources to negotiate individual agreements relating to a Project. If the terms and conditions set out below do not satisfy the needs of a Sponsor, it is encouraged to explore other relationships with UVic, its faculty and students – for example, the UVic Co-operative Education Program, which facilitates the hiring of UVic students.

Program Overview – Mitacs Elevate:

Mitacs Elevate is a unique postdoctoral fellowship program that supports PDFs working on applied research projects with Canadian companies while completing a training program aimed at developing the professional skills required for their future careers. The program is designed as a partnership between the PDFs, their Academic Supervisor and companies, hospitals and not-for-profit organizations. These partnerships give the Sponsor the benefit of working with advanced researchers and the PDF the opportunity to experience research in an industrial setting.

In the Industrial Fellowship Program (IFP), the PDF will work on a joint project with a Sponsor.

In the Strategic Fellowship Program (SFP), the PDF will spend their first year working on a project with their Academic Supervisor while seeking a suitable Sponsor to enable them to switch to the IFP by the end of year 1.

Each SFP or IFP Project is one year in duration, and may be renewed for a second year. During the course of the Project the PDF has postdoctoral status at UVic. PDFs in the IFP will spend a minimum of 25% of their time on site with the Sponsor. PDFs in the SFP will spend a minimum of 10% of their time seeking an appropriate industry Sponsor for year 2.

For the SFP, the Academic Supervisor will provide at least \$20,000 in funding to Mitacs (after having first confirmed with Mitacs the eligibility of the funds to be used). Mitacs in turn will contribute an additional \$35,000 and the entire \$55,000 will thereafter be paid to UVic in the form of a research grant. Under the program, at least \$45,000 is paid as a stipend to the PDF. The remaining \$10,000 is used to support the direct costs of research related to the fellowship – for example, travel, accommodation, equipment and materials.

For the IFP, the Sponsor will provide at least \$30,000 in funding to Mitacs. Mitacs in turn will contribute an additional \$35,000 and the entire \$65,000 will thereafter be paid to UVic in the form of a research grant. Under the program, at least \$55,000 is paid as a stipend to the PDF. The remaining \$10,000 is used to support the direct costs of research related to the fellowship – for example, travel, accommodation, equipment and materials.

The PDF does not become an employee of the Sponsor and will not sign any agreements with the Sponsor. Where it is necessary for the PDF to access information proprietary or confidential to the Sponsor, the PDF and the Sponsor will execute UVic's standard, reciprocal non-disclosure agreement developed for use in Mitacs Accelerate and Elevate internships, available online at

<https://www.uvic.ca/research/assets/docs/ors/forms/MITACSdocs/MITACS%20Confidentiality%20Agreement%20Template.doc> or from the Research Funding Assistant at the UVic Office of Research Services (resprog2@uvic.ca).

Intellectual property arising from the Project will be owned by the Sponsor in accordance with the terms set out below, but the Sponsor's interest will be subject to certain limitations reflecting the requirements of the Mitacs program and UVic policies, intended to foster academic research and growth. UVic assumes no risk associated with the use by the Sponsor of the research produced by the Intern; this is reflected in provisions below relating to Warranties, Disclaimers and Indemnification.

Standard Terms and Conditions:

Confidentiality

It is expected that a Sponsor will not provide any confidential information to the Intern, PDF or Academic Supervisor. In the event the Project requires the exchange of confidential information, UVic's standard Non-Disclosure Agreement for Mitacs projects will be used (available online at <https://www.uvic.ca/research/assets/docs/ors/forms/MITACSdocs/MITACS%20Confidentiality%20Agreement%20Template.doc> or from the Research Funding Assistant at the UVic Office of Research Services, resprog2@uvic.ca).

Ownership and Use of Intellectual Property

For the purposes of these Terms,

- (1) **"Background Intellectual Property"** means Intellectual Property other than Project Intellectual Property, including without limitation any proprietary tools, techniques or methodologies of the Academic Supervisor or a third party used to generate the research results.
- (2) **"Intellectual Property"** or **"IP"** means the right, title or interest in or to patents, trademarks, copyrights, database rights, design rights, trade secrets, applications for the foregoing, and similar rights recognized from time to time in any jurisdiction together with all rights of action in relation to the infringement of any of the foregoing.
- (3) **"Project Intellectual Property"** means Intellectual Property created during and as a direct result of work undertaken for a Project. For clarity, Project Intellectual Property does not include Background Intellectual Property.

Each Party will retain all right, title and interest in and to its Background Intellectual Property, provided or used in the Project and no license to use any Background Intellectual Property is granted or implied by these Terms excepting that each Project participant will be deemed to have been granted a royalty-free, non-exclusive license to use the Background Intellectual Property of another Project participant which that Project participant makes available for use in a Project, but only to the extent reasonably necessary to undertake that Project. Except as expressly provided otherwise, nothing in these Terms will be construed as a transfer or assignment of any right, title or interest in or to any Intellectual Property, by one Project participant to another.

The Sponsor will own all right, title and interest in and to the Project Intellectual Property other than copyright in Publications as that term is defined in the following section.

The Sponsor grants each of UVic, the Intern or PDF and the Academic Supervisor a royalty-free, non-exclusive, perpetual, irrevocable license to use the Project Intellectual Property for research, scholarly publication, educational and other non-commercial purposes.

Publication

The Intern or PDF, the Academic Supervisor and UVic are not restricted from presenting, publishing or otherwise disseminating the results of any research relating to a Project (including without limitation the Project Intellectual Property) at symposia, professional meetings or for academic evaluation or other academic purposes (including, without limitation, publishing thesis, course reports, journal articles or other academic publications) (a "Publication") provided that during the Project and for a period of two years following the completion or other termination of the Project, the Academic Supervisor and the Intern will provide the Sponsor with a copy of any proposed Publication containing the results of any research relating to a Project or any Project Intellectual Property at least thirty (30) days in advance of the proposed publication date. The Sponsor may, within fifteen (15) days following receipt of a copy of the proposed publication require by written notice to UVic, the Academic Supervisor and the Intern or PDF that the proposed publication date be delayed, for a period of not greater than sixty (60) days, so as to permit the Sponsor to make application to register a patent with respect to the Project Intellectual Property. Failing receipt of such notice in the time and in the manner provided, UVic, the Academic Supervisor and the Intern or PDF will be at liberty to publish the proposed publication without further notice to the Sponsor.

In the event the Project requires the exchange of confidential information, UVic's standard Non-Disclosure Agreement (NDA) for Mitacs projects will be used (available online at <https://www.uvic.ca/research/assets/docs/ors/forms/MITACSDocs/MITACS%20Confidentiality%20Agreement%20Template.doc> or from the Research Funding Assistant at the UVic Office of Research Services, resprog2@uvic.ca). This NDA provides for Sponsor review of proposed Publications and for the Sponsor to require that its confidential information be removed prior to publication.

Copyright in any Publication will be owned by the author excluding any software code and related technical documentation created as part of the Project, which shall be Project Intellectual Property.

Warranty Disclaimer and Indemnity

The Sponsor acknowledges that the Project is experimental and exploratory in nature and that no promise is made with respect to the achievement of any results, desired or otherwise, in a given Project. The Sponsor agrees to undertake its own due diligence prior to any use of the Project Intellectual Property. No warranty or representation is given with respect to the Project Intellectual Property including, without limitation, any implied warranties as to merchantability, fitness for a particular purpose or of non-infringement. UVic, the Academic Supervisor and the Intern or PDF expressly disclaim all obligations and liabilities for damages of any kind or nature whatsoever including, but not limited to, direct, indirect, special, incidental, punitive and consequential damages, solicitors' and experts' fees, and court costs (even if they have been advised of the possibility of such damages, fees or costs), arising out of or in connection with the Project or any use in any manner whatsoever of any research results or Project Intellectual Property.

The Sponsor will hold harmless and indemnify UVic, its Board of Governors, executives, faculty, staff, employees, agents, successors and assigns (including without limitation the Academic Supervisor and the Intern or PDF) from and against any and all claims or judgments, including all associated legal fees, expenses and disbursements actually incurred, on a solicitor and own client basis, from or arising out of the use by the Sponsor, or anyone for whom the Sponsor is in law responsible or any of their successors or assigns, of Project Intellectual Property or the research results of a given Project, including without limitation any damages of any kind or nature whatsoever (including but not limited to direct, indirect, special, incidental, punitive or consequential), losses of any kind or nature (including without limitation loss of revenues, profits, savings, business, data or records) or costs arising in any manner whatsoever (including arising from or incidental to any product liability or other lawsuit, claim, demand or other action brought), directly or indirectly, from or out of any use whatsoever of Project Intellectual Property or the research results of the Project.

General

Notwithstanding the foregoing, the provisions of Publication, the academic and research license and warranties and indemnification will survive the end or other termination of the Project.

No Project participant will be responsible to the others for non-performance or delay in performance occasioned by any cause beyond its control, including, without limitation, acts or omissions of the other party, acts of civil or military authority, strikes, lockouts, embargoes, insurrections or Acts of God. If any such delay occurs, any applicable time period shall be automatically extended for a period equal to the time lost provided that the party affected gives the other party prompt notice of such delay and makes reasonable efforts to correct the reason for the delay. For greater certainty, the unavailability of the Intern or PDF or the Intern's or PDF's failure to fulfill his or her obligations pursuant to the Project are matters beyond the control of UVic. In the event this occurs, the Sponsor may elect to terminate the Project but shall have no recourse or remedy against UVic or the Academic Supervisor.

The Sponsor will not use or permit others to use the name of UVic or the Academic Supervisor, or refer to their participation in the Project for commercial purpose without the written consent of UVic.

Unless otherwise agreed in writing by UVic, these Terms shall apply to Mitacs-Accelerate & Mitacs-Elevate Fellowships where the Memorandum is signed by the last of the parties on or after September 24, 2011.

These terms are the entire agreement of the Parties with respect to the subject matter hereof and supersede all prior or contemporaneous agreements, understandings or terms of the Parties, and there are no warranties, representations or other agreements between the Parties in connection with the subject matter of the terms except as specifically set forth herein.